

Tulip City Air Force Model Airplane Club Bylaws

Holland, Michigan - June 2020

Article 1 – Name

Section 1.01 – The name of this organization shall be the Tulip City Air Force Model Airplane Club (TCAF) herein and after referred to as the Club.

Article 2 – Organization

Section 2.01 – The Club shall be organized on a membership basis.

Section 2.02 – The Club shall be registered and operated solely as a not-for-profit organization (NPO) under the laws of the State of Michigan and Section C3 of the U.S. Internal Revenue Code.

Section 2.03 - The fiscal year of the Club shall be one calendar year in length, from January 1 through December 31.

Article 3 – Purpose

Section 3.01 – The purpose of the Club shall be:

- A. To foster and further the general interest in the design, construction and the safe operation of radio controlled aircraft.
- B. To acquire and maintain a suitable flying field for the use of the Club members and guests to provide a safe, secure and friendly environment for the enjoyment of aero-modeling activities.
- C. To participate in civic, educational or promotional activities that will stimulate a favorable interest in aero-modeling.

Section 3.02 – The Club shall maintain a charter with the Academy of Model Aeronautics (AMA).

Article 4 – Membership

Section 4.01 – Membership shall be open to the public regardless of sex, race, creed, national origin, age or disability: who can show full or youth membership with the AMA and agree to abide by the Club bylaws and airfield safety rules and procedures.

Section 4.02 – The number of Club members shall not be limited.

Section 4.03 – Members of the Club shall be classified as follows:

- A. Adult Member – One who has been inducted into membership who is 19 years of age or older as of the last day of December.
- B. Youth Member – One who has been inducted into membership who is 18 years of age or younger as of the last day of December. Parent, guardian or adult supervision is required for all youth members.

Section 4.04 – Membership shall be terminated by one of the following methods:

- A. Voluntary – a member may voluntarily withdraw from the Club, forfeiting all rights, privileges and interest as a member of the Club.
- B. Nonpayment of dues in accordance with Article 5, Section 5.01.
- C. Involuntary – if there is sufficient cause to review a member status; this individual shall be referred to the president or vice president. Sufficient cause shall be, but not limited to, violations of Club bylaws and or rules.
 - a. The president shall convene a board meeting to review the situation with the Club member in question. The board will give a minimum of 48 hours notice to the entire club membership. The board may interview other individuals and request evidence as appropriate. Club members may attend this board meeting and speak at the direction of the Club president.
 - b. After reviewing the facts of the situation the board by unanimous vote may make one of the following decisions at this meeting.
 - i. No further action.
 - ii. Termination of membership.
 - iii. Suspending flying privileges for a period of time (not to exceed 30 days).
 - iv. Additional training as specified by the board.
 - c. The board shall notify the entire club membership with its decision.

Article 5 – Membership Fees and Assessments

Section 5.01 – Changes to membership fees or assessments for members shall be determined in accordance with Article 8 - Voting. After May 15th non-payment of membership fees shall be considered voluntary termination.

Section 5.02 – Membership fees for new members are to be assessed and collected as follows.

- A. January 1st to August 31st – Membership fee.
- B. September 1st to December 31st - Membership fees for the remainder of the current year and the following year.

Section 5.03 – All membership fees and assessments paid shall not be refunded in whole or in part.

Section 5.04 - Fees and assessments will be reviewed as part of the yearly budget process.

Article 6 – Budget

Section 6.01 – A budget needs to be submitted to the membership on a yearly basis by the following process.

- A. By the September club meeting, members may submit budget items for consideration for the following year.
- B. The Board shall review budget items and prepare a draft budget for the following year.
- C. The Board shall publish the draft budget 20 calendar days prior to the January meeting for review and comment by the membership.

- D. At the January meeting the draft budget will be reviewed, discussed, possibly amended and approved by member vote in accordance with Article 8 - Voting.

Section 6.02 – The budget shall include, but not limited to the following;

- A. Non-Discretionary Spending
 - a. These are essential club expenses that must be paid during the calendar year.
- B. Discretionary Spending
 - a. These are non-essential yearly expenses approved by the membership but are at the discretion of the board.
 - b. Once funding is available for all non-discretionary budget items then remaining funds maybe be considered for discretionary budget items.

Section 6.03 - The club shall not engage in deficit spending.

Section 6.04 - All club expenditures not in the approved budget must be approved in accordance with Article 8 - Voting.

Article 7 – Meetings

Section 7.01 – The Club shall meet at least four times a year. Additional meetings can be scheduled by the board as required. All club members shall be notified by email 10 calendar days prior to the scheduled meeting except as outlined in Article 4 - Membership, Section 4.04.

- A. January - Budget approval
- B. May - Summer calendar review
- C. August - Nomination of Board members
- D. September - Election of Board

Section 7.02 – Club meetings shall be in person or by electronic means.

Section 7.03 - Club meeting procedures shall be based on Roberts Rules of Order.

Section 7.04 – A minimum of five members and three board members shall constitute a quorum for the transaction of business at a regular membership meeting.

Article 8 – Voting

Section 8.01 – Only members present are eligible to vote.

Section 8.02 – Voting shall be based on a simple majority of the members present.

Section 8.03 - Voting shall be taken by a show of hands, written ballot or electronic means can be used as determined by the club president.

Article 9 – Officers

Section 9.01 – The elected officers of the Club shall consist of President, Vice President, Secretary, Treasurer and Safety Officer.

Section 9.02 – The term of each office shall be for one year starting and ending at the September meeting.

Section 9.03 – The President shall preside over Club meetings and shall be the secondary signatory on the Club banking account.

Section 9.04 – The Vice President shall perform the duties of any officer during their absence.

Section 9.05 – The Secretary shall take minutes at all Club meetings, be responsible for all Club correspondence and serve as the Club ballot officer. The Secretary is responsible for maintaining the Club roster.

Section 9.06 – The Treasurer shall be responsible for collecting and recording all membership fees. The Treasurer shall be the primary signatory on the Club banking account. The Treasurer shall manage all Club financial transactions and file all necessary financial reports with the Internal Revenue Service and State of Michigan.

Section 9.07 – The Safety Officer shall ensure compliance with the AMA safety code and Club safety rules. The Safety Officer shall be responsible for ensuring that the field is maintained in a safe manor.

Section 9.08 – A vacancy of the Presidency shall be filled by the Vice President for the balance of the term. A vacancy of any other office shall be filled by an active member appointed by the Officers for the balance of the term.

Article 10 – Election of officers

Section 10.01 – Timing for election of all board positions will be in accordance with Article 7 - Meetings, Section 7.01.

Section 10.02 - Only active members who have attained the age of eighteen years and have been an active member for one year may be nominated for any office.

Section 10.03 – Officers shall be elected in accordance with Article 8 -Voting.

Section 10.04 – Officer’s term shall be in accordance with Article 9 - Officers, Section 9.02.

Section 10.05 – If an officer resigns during their term, the vacancy shall be filled in accordance with Article 9 - Officers, Section 9.08.

Article 11 – Field Rules and Safety Procedures

Section 11.01 – The Club safety rules shall be in accordance with the AMA safety rules. The rules and safety procedures shall be posted at the Club airfield.

Section 11.02 – All members and guests shall abide by the Club and AMA safety rules. Violations of these rules shall be grounds for corrective action in accordance with Article 4 - Membership, Section 4.04.

Section 11.03 – Club safety rules shall be in accordance with the Clubs bylaws.

Section 11.04 - Club safety rules may be amended in accordance with Article 8 - Voting.

Article 12 – Club Dissolution

Section 12.01 – The Club is organized to exist in perpetuity. Its dissolution is automatic if conditions set by Michigan Statute are not met.

Section 12.02 – Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the organization is then located, exclusively for such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. (See Article V of the Restated Articles of incorporation filed with the Michigan Department of Licensing and Regulatory Affairs.)

Section 12.03 - Voluntary dissolution shall require a vote in accordance to Article 8 - Voting. A certificate of dissolution shall be filed to the Michigan Department of Licensing and Regulatory Affairs within sixty days of such voluntary action, according to law.

Article 13 – Indemnification

Section 13.01 – The Club to the extent legally possible, shall indemnify its officers, agents and employees against all liabilities and expenses, including amounts paid in satisfaction of judgement, in compromise, or as fines, penalties and counsel fees connecting with the defense of disposition of any action , suit or other proceedings, whether criminal or civil, while in office, except if adjudicated of any proceeding not to have acted in good faith or not be in the best interest of the Club. A matter disposed of by compromise payment pursuant to a consent decree or otherwise, shall not be provided unless approved in accordance with Article 8 - Voting.

Article 14 - Amending the Bylaws

Section 14.01 – Any proposed bylaw changes shall be presented at a scheduled meeting for discussion. Voting on the proposed bylaw changes shall be at a subsequent meeting at least 20 days later.

Section 14.02 - A two thirds majority vote of the members present will be required to amend these bylaws. Upon approval amendments shall take immediate effect.

Section 14.03 - Voting will follow Article 8, Section 8.03.